

Position applied for:		Location:	
Where did you see this post advertised?			

Personal Details

Surname		Title Mr, Mrs, Ms etc	
Forename(s):			
Address:			
Postcode:		E-mail:	
Tel No (Home):		Mobile:	

Other Details

Are you legally entitled to work in the UK? Yes No	Do you hold a full current driver's licence valid in the UK? Yes No
Do you require a work permit to work in the UK? Yes No	Do you hold a current forklift licence? Yes No
If yes, do you have a work permit? Yes No	
Have you ever been convicted of any criminal Offences which are not yet spent under the Rehabilitation of Offenders Act 1974? Yes No	Would you require any reasonable adjustment to be made to allow your attendance at interview? Yes No
If yes, please provide details in a sealed envelope marked Strictly Confidential Note: Ex-offenders will be considered on an individual basis, and the nature of their offence will be taken into account in the recruitment decision.	If yes, please provide details regarding adjustment requirements:

Employment – begin with your present or most recent position (use additional sheet if necessary)

Dates		Employer's Name, Address & nature of business	Job Title & Salary	Brief description of Duties	Reason for Leaving
From	To				

Please nominate two referees, one of which should be your present or most recent employers.

Please tick here if referee should not be contacted before interview without prior approval			Please tick here if referee should not be contacted before the interview without prior approval		
Name:			Name:		
Job title			Job title		
Company			Company		
Address:			Address:		
Email:			Email:		
Tel No:			Tel No:		

Supporting Evidence

Please detail any additional information you wish in support of your application including your suitability for the post, your main achievements to date and any knowledge, skills and experience you feel is relevant to the post applied for.

Hobbies and Interests

Please give details of any hobbies/interests that you have

Emergency Contact

Please provide details of the person(s) to contact in case of an emergency

Contact 1		Contact 2	
Name:		Name:	
Daytime Tel No:		Daytime Tel No:	
Relationship:		Relationship:	

Declaration

The details on this application form are correct to the best of my knowledge. If I am subsequently engaged by The Springfield Group, I accept that I am liable to instant dismissal, if there has been any falsification of information contained herein. I also understand that any offer of employment is subject to satisfactory references being obtained.

Signature:		Date:	
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Please return completed application form to the email address noted on the job advert you wish to apply for.

