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|------------------------------|--|------------------|--|
| Position Applied for: | | Location: | |
|------------------------------|--|------------------|--|

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| Where did you see this post advertised? | |
|--|--|

| | | | |
|-------------------------|--|---------------------------------|--|
| Personal Details | | | |
| Surname | | Title Mr, Mrs, Ms etc | |
| Forename(s): | | | |
| Address: | | Tel No (Home): | |
| | | Tel No (Work): | |
| | | Mobile: | |
| Postcode: | | E-mail: | |

| |
|----------------------|
| Other Details |
|----------------------|

| | |
|--|---|
| Are you legally entitled to work in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/> | Do you hold a full current driver's licence valid in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you require a work permit to work in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/> | Do you hold a current forklift licence? Yes <input type="checkbox"/> No <input type="checkbox"/> |
| If yes, do you have a work permit? Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Have you ever been convicted of any criminal Offences which are not yet spent under the Rehabilitation of Offenders Act 1974? Yes <input type="checkbox"/> No <input type="checkbox"/> | Would you require any reasonable adjustment to be made to allow your attendance at interview? Yes <input type="checkbox"/> No <input type="checkbox"/> |
| If yes, please provide details in a sealed envelope marked Strictly Confidential Note: Ex-offenders will be considered on an individual basis and the nature of their offence will be taken into account in the recruitment decision. | If yes, please provide details regarding adjustment requirements: |

| | |
|---|--|
| General and further education (including professional qualifications) | |
|---|--|

[illegible]

| | |
|--|--|
| Other relevant training and development (e.g. membership of professional bodies/institutions, First Aid, Fire Safety, Health & Safety) | |
|--|--|

[illegible]

| Employment – begin with your present or most recent position (use additional sheet if necessary) | | | | | |
|--|----|---|--------------------|-----------------------------|-----------------------|
| Date | | Employer's Name, Address & nature of business | Job Title & Salary | Brief description of Duties | Reason for Leaving |
| From | To | | | | |
| | | | | | |
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| Please nominate two referees, one of which should be your present or most recent employers | |
|--|--|
| Please tick here if referee should not be contacted before the interview without prior approval <input type="checkbox"/> | Please tick here if referee should not be contacted before the interview without prior approval <input type="checkbox"/> |

| | | | |
|------------|--|------------|--|
| Name: | | Name: | |
| Address: | | Address: | |
| | | | |
| | | | |
| Tel No: | | Tel No: | |
| Job Title: | | Job Title: | |

Supporting Evidence

Please detail any additional information you wish in support of your application including your suitability for the post, your main achievements to date and any knowledge, skills and experience you feel is relevant to the post applied for.

Hobbies and Interest

Please give details of any hobbies/interests that you have

Emergency Contact

Please provide details of the person(s) to contact in case on an emergency

| Contact 1 | | Contact 2 | |
|-------------------|--|-------------------|--|
| Name: | | Name: | |
| Daytime Tel. No.: | | Daytime Tel. No.: | |
| Relationship: | | Relationship: | |

Declaration

The details on this application form are correct to the best of my knowledge. If I am subsequently engaged by The Springfield Group, I accept that I am liable to instant dismissal, if there has been any falsification of information contained herein. I also understand that any offer of employment is subject to satisfactory references being obtained.

| | | | |
|-------------------|--|--------------|--|
| Signature: | | Date: | |
|-------------------|--|--------------|--|

Please return completed application form to the email address noted on the job advert you wish to apply for.

